**Scholarship Planning Rubric – Architectural Design Scholarships**

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|  | **0**  **Poor/Not Evident** | **1**  **Needs Improvement** | **2**  **Exemplary** |
| **Scholarship**  **Identification** | Scholarships were identified however, they were not an appropriate match for the qualifications of the student. | Four scholarships were identified that match the qualifications of the student. | Five scholarships were identified that match the qualifications of the student. |
| **Folders Created** | The drive is not organized. | The drive includes a folder for each scholarship. | The drive includes a well-organized structure with a folder for each scholarship. |
| **Requirements** | The requirement listing is not included. | Some requirements for scholarships are missing in the folder structure. | Requirements for each scholarship are listed in each folder. |
| **Essay 1** | The first essay is missing or is too short to be considered for a scholarship. | The first essay does not align well to the prompt or may not be appropriate yet without revision for scholarship consideration. | The first essay aligns well with the prompt and would be an appropriate essay to submit for scholarship consideration. |
| **Essay 2** | The second essay is missing or is too short to be considered for a scholarship. | The second essay does not align well to the prompt or may not be appropriate yet without revision for scholarship consideration. | The second essay aligns well to the prompt and would be an appropriate essay to submit for scholarship consideration. |
| **Essay 3** | The third essay is missing or is too short to be considered for a scholarship. | The third essay does not align well to the prompt or may not be appropriate yet without revision for scholarship consideration. | The third essay aligns well to the prompt and would be an appropriate essay to submit for scholarship consideration. |
| **Recommendations** | Zero to one recommendation letters are included. | Two recommendation letters are included. | Three recommendation letters are included. |
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| **Resumes** | A resume is not included in a folder. | A resume is included in a folder that needs revisions to be able to appropriately highlight the student’s academic career for scholarship consideration. | A resume is included in a folder that appropriately highlights the student’s academic career for scholarship consideration. |
| **Calendar** | A calendar is not included. | A calendar is created to document due dates for each of the scholarships identified, but the formatting is not clean and professional. | A professional, well-formatted calendar is created to document due dates for each of the scholarships identified. |
| **Writing** | The writing needs significant revisions with many errors in grammar or mechanics. | The writing needs revisions with some errors in grammar or mechanics. | The writing is exemplary with no errors in grammar or mechanics. |