Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Technical Skill Exam**

1. Which of the following comes in different forms, such as tools, machines, and equipment?
2. Laptop computer
3. Technology
4. Both a and b
5. None of the above
6. Information technology can be explained as
7. Creating information
8. Storing information
9. Exchanging information
10. All of the above
11. Hardware can be a
12. Mouse
13. Central Processing Unit
14. Both a and b
15. Word processing program
16. Database software does which of the following?
17. Inventory records
18. Catalog collections
19. Save records
20. All of the above
21. You are expected to give a report to all employees at your monthly staff meeting. What can assist you in displaying graphics and statistics during your talk?
22. Presentation software
23. Desktop publishing software
24. Telecommunications software
25. None of the above
26. Telecommunications software includes all of the following except
27. Texting
28. Voicemail
29. Webcast
30. Graphs
31. Wireless networking includes
32. Wi-fi
33. Hotspots
34. Both a and b
35. None of the above
36. Distance learning allows
37. Oral presentations without an audience
38. Participants to be physically located in the same classroom
39. Students and teachers to be in different physical locations
40. Sharing of computers during lectures
41. Thinking logically about technology includes
42. Problem-solving skills
43. Internet connections
44. Adaptation
45. Both a and c
46. HTTP stands for
47. Hypertext transfer protocol
48. Hypertext talent professional
49. Hypertext torment possibility
50. Hypertext tool program
51. Using the internet to market your product is
52. Researching
53. Word processing
54. Recruiting
55. Advertising
56. Using the Internet to search for your ancestors is
57. Researching
58. Word processing
59. Recruiting
60. Advertising
61. Using the Internet to list current job openings is
62. Researching
63. Word processing
64. Recruiting
65. Advertising
66. Using the internet to send an email is
67. Researching
68. Word processing
69. Recruiting
70. Communicating
71. The legal right of the author or creator of an original work that allows reproduction, publishing, selling, and distributing of such work is
72. Spam
73. Copyright
74. Identity theft
75. Online privacy