**The Bill of Rights and the Trial Process Key Terms**

**Judge** – acts as a legal referee to ensure that proper trial procedure is followed, and issuesrulings on points of law. In a bench trial, the judge gives the verdict in place of a jury.

**Jury** – present if demanded in a civil case, and present in a criminal case unless waived by thedefendant

**Plaintiff** – in a civil case, the person who files the complaint

**Defendant** – person against whom a civil or criminal complaint is filed

**Defense Attorney** – the lawyer representing the defendant

**Prosecutor** – in a criminal case, the lawyer who acts as the legal representative of the peopleof the State in prosecuting the accused defendant

**Witness** – gives testimony relating to the case during the trial

**Court Reporter** – records every word spoken during the trial on a stenograph machine or arecording device

**Deputy Sheriff or Bailiff** – keeps order in the court, guards defendants in criminal cases andmaintains custody of the jury

**Clerk** – maintains the court’s docket, court orders, and exhibits during a trial

1. First Responding Officer – the first officer who responds and arrives at the scene of a call requesting police assistance
2. Investigating Officer – the officer assigned to investigate a criminal case
3. Arresting Officer – the officer who makes the arrest of the accused