**QUESTIONS FOR STUDY AND DISCUSSION**

Basic Parliamentary Practices:

1. What is the purpose of presenting a motion?

2. What steps must be completed to present an item of business?

3. What is a proper terminology to use when putting the question?

Main Motion:

1. What is the purpose of a main motion?

2. Is a main motion debatable? Amendable?

3. Does a main motion require a second? Majority vote?

Lay on the Table:

1. What is the purpose of the motion to lay on the table?

2. Is the motion to lay on the table debatable? Amendable?

3. Does the motion to lay on the table require a second? Does the motion require a Majority vote?

Previous Question:

1. What is the purpose of the previous question?

2. When the previous question is called for without qualifications, to which question does it apply?

3. Is the previous question debatable? Amendable?

Refer to a Committee:

1. What is the purpose of referring a motion to a committee?

2. Is the motion to refer debatable? Amendable?

3. Does the motion to refer require a second? A majority vote?

Amend:

1. What is the purpose of an amendment?

2. When may an amendment be offered to a motion?

3. In what ways may a motion be amended?

Postpone Indefinitely

1. What is the purpose of postpone indefinitely?

2. Is postpone indefinitely debatable? Amendable?

3. What vote is required to postpone indefinitely?

Point of Order:

1. What is the purpose of a point of order?

2. Does a point of order require a second? A vote?

3. Is a point of order debatable? Amendable?

Appeal from the Decision of the Chair:

1. What is the purpose of an appeal?

2. What happens if the vote on an appeal results in a tie?

3. Does an appeal require a second? A majority vote?

Limit or Extend Limits of Debate

1. What is the purpose of limit or extend limits of debate?

2. Can limit or extend limits of debate terminate debate?

3. What vote is required to pass limit or extend limits of debate?

Postpone to a Certain Time (Definitely)

1. What is the purpose of postpone to a certain time?

2. Can a motion be postponed definitely until after the next regular meeting?

3. What vote is required to postpone to a certain time?

Suspend Standing Rules:

1. What is the purpose of suspending the rules?

2. What vote is required to suspend the rules? To suspend an adopted order of business?

3. Is the motion to suspend debatable? Amendable?

Objection to Consideration of a Question

1. What is the purpose of objection to consideration of a question?

2. What happens to object to consideration of a question if the motion to which it applies if laid on the table?

3. If objection to consideration pf a question is passed can the motion that it applies be offered later in the

session?

Division of a Question

1. What is the purpose of division of the question?

2. What motions are not eligible to divide?

3. Is division of the question debatable? Amendable?

Division of the Assembly:

1. What is the purpose of a division of the assembly?

2. When must a member request a division?

3. Must a division receive a second? A vote?

Nominations (and Elections):

1. How may nominations be made?

2. How may nominations be closed? Reopened?

3. Does a nomination require a second? What vote is required to elect?

Parliamentary Inquiry:

1. What is the purpose of a parliamentary inquiry?

2. Is a second required for a parliamentary inquiry? A vote?

3. Is a parliamentary inquiry debatable? Amendable?

Leave to Withdraw a Motion:

1. When may the proposer of a motion withdraw it from the chapter?

2. If the proposer of a motion modifies it in any way, may the seconder withdraw his/her second?

3. Is a leave to withdraw debatable? Amendable?

Fix Time to Which to Adjourn

1. What is the purpose of fix time to which to adjourn?

2. Is fix time to which to adjourn debatable? Amendable?

3. When fix the time to which to adjourn passes is the present meeting adjourned?

Adjourn:

1. What is the purpose of the motion to adjourn?

2. When may a motion to adjourn be offered?

3. Is the motion to adjourn debatable? Amendable?

Recess

1. What is the purpose of recess?

2. Is the motion to recess debatable? Amendable?

3. Can a recess interrupt an item of business?

Raise a Question of Privilege

1. What is the purpose of raise a question of privilege?

2. What are the two types of question of privilege?

3. Must a member be recognized to raise a question of privileged?

Call for Orders of the Day:

1. What is the purpose of calling for orders of the day?

2. Is a second required when someone calls for orders of the day?

3. Is a call for orders of the day debatable? Amendable?

Take from the Table:

1. What is the purpose of the motion to take from the table?

2. When may a tabled motion be taken from the table?

3. Is the motion to take from the table debatable? Amendable?

Discharge a Committee

1. What is the purpose of discharge a committee?

2. Can a committee be discharged after the committee gives its report?

3. If discharge a committee is offered and passes on referred item to a standing committee does the committee continue to function?

Reconsider:

1. What is the purpose of the motion to reconsider?

2. Which members are eligible to offer the motion to reconsider?

3. Is the motion to reconsider debatable? Amendable?

Rescind:

1. What is the purpose of the motion to rescind?

2. What vote is required to rescind an item of business?

3. Under what condition is it not permissible to rescind an item of business?

Miscellaneous:

(Adopting an Order of Business)

1. What is the proper procedure for adopting an order of business?

2. What vote is required to adopt an order of business?

3. What is the proper procedure for considering business items out of order after an order of business has been adopted?

(Committees)

4. What are the two classes of committees most frequently used in FFA chapters?

5. Who may call committee meetings?

6. How do parliamentary rules differ in small committee meetings from those in regular chapter meetings?

(Committee Reports)

7. When a committee report contains recommendations, what disposition should be made of the report?

8. Is a motion to adopt a report necessary when a committee report contains information only?

9. After a committee report has been given, should a copy of the report be filed? If yes, with whom?

(Treasurer’s Report)

10. Is the treasurer’s report acted upon by the chapter? Why or why not?

11. After a treasurer’s report has been presented, should a copy of the report be filed? If yes, with

whom?

12. What major items should be contained in a treasurer’s report?

(Minutes)

13. How is the reading of the minutes requested?

14 Is it necessary for the president to sign the minutes after they have been approved by the chapter?