**Start-Up Costs**

One-Time Costs

|  |  |
| --- | --- |
| Equipment, machinery, fixtures | $\_\_\_\_\_\_\_\_\_\_ |
| Charges for installation | $\_\_\_\_\_\_\_\_\_\_ |
| Decorating and remodeling | $\_\_\_\_\_\_\_\_\_\_ |
| Beginning inventory | $\_\_\_\_\_\_\_\_\_\_ |
| Deposits for utilities | $\_\_\_\_\_\_\_\_\_\_ |
| Fees for accountants and lawyers | $\_\_\_\_\_\_\_\_\_\_ |
| Licenses and permits | $\_\_\_\_\_\_\_\_\_\_ |
| Promotion methods at “grand opening” | $\_\_\_\_\_\_\_\_\_\_ |
| Cash for unexpected needs | $\_\_\_\_\_\_\_\_\_\_ |
| TOTAL one-time costs |  $\_\_\_\_\_\_\_\_\_\_ |

Continuing Costs for Three Months

|  |  |
| --- | --- |
| All wages and salaries |  $\_\_\_\_\_\_\_\_\_\_ |
| Rent | $\_\_\_\_\_\_\_\_\_\_ |
| Advertising and sales promotion | $\_\_\_\_\_\_\_\_\_\_ |
| Delivery expenses | $\_\_\_\_\_\_\_\_\_\_ |
| Supplies and materials | $\_\_\_\_\_\_\_\_\_\_ |
| Utilities | $\_\_\_\_\_\_\_\_\_\_ |
| Insurance of all types | $\_\_\_\_\_\_\_\_\_\_ |
| Taxes (federal, state, local) | $\_\_\_\_\_\_\_\_\_\_ |
| Interest on debt | $\_\_\_\_\_\_\_\_\_\_ |
| Repairs and maintenance | $\_\_\_\_\_\_\_\_\_\_ |
| Fees for accountants and lawyers | $\_\_\_\_\_\_\_\_\_\_ |
| Employee training costs | $\_\_\_\_\_\_\_\_\_\_ |
| Unexpected needs | $\_\_\_\_\_\_\_\_\_\_ |
|  |  |

 TOTAL continuing costs for 3 months $\_\_\_\_\_\_\_\_\_\_

 TOTAL start-up cost $\_\_\_\_\_\_\_\_\_\_