**Writing and Research Skills Exam**

Name:

1. \_\_\_\_\_Plagiarism includes all except which of the following?
   1. Using data gathered from one’s own survey
   2. Turning in someone else’s work
   3. Using an expert’s words as if they are one’s own thoughts
   4. Failing to give credit to a psychologist for his or her statistical analysis
2. \_\_\_\_\_Which sources can be used to gather resources?
   1. Books
   2. Internet
   3. Professional journals
   4. All of the above
3. \_\_\_\_\_When *should* you create a bibliography?
   1. Before you pick your topic
   2. After you have gathered information from resources but before you begin writing
   3. After you have proofread your final paper
   4. While writing your rough draft
4. \_\_\_\_\_Why should you proofread your paper?
   1. To check for grammatical errors
   2. To check for misspelled words
   3. To check punctuation
   4. All of the above
5. \_\_\_\_\_You have been asked to complete a report on increased DWIs in the State of Texas. The best place to gather information would be which of the following?
   1. An encyclopedia that was published in 1972
   2. A defense lawyer’s website
   3. A website titled “Make Marijuana Legal”
   4. None of the above
6. \_\_\_\_\_Information coming from the Internet is which of the following?
   1. Is always reliable
   2. Is never reliable
   3. Should be evaluated for accuracy
   4. Can only come from Wikipedia
7. \_\_\_\_\_Which is the only recommended style to use in research and writing?
   1. MLA
   2. Chicago Manual of Style
   3. APA
   4. All of the above
8. \_\_\_\_\_An outline is which of the following?
   1. An oral presentation
   2. A resource to be used in your research
   3. A general sketch, account, or report, indicating only the main features, as of a book, subject, or project
   4. A professional journal
9. \_\_\_\_\_Which is the correct order of steps to take when writing your paper?
   1. Proofread, citations, rough draft, outline
   2. Rough draft, outline, revisions, proofread
   3. Outline, proofread, rough draft, revisions
   4. Outline, rough draft, revisions, proofread
10. \_\_\_\_\_In reference to research and writing, all are types of “media” except which of the following?
    1. Laughter
    2. A song
    3. A movie
    4. Book
11. \_\_\_\_\_Using the Internet is which of the following?
    1. A lazy way to conduct research
    2. Too complicated in conducting research
    3. Should not be allowed when conducting research
    4. Has made researching easier
12. \_\_\_\_\_In your research paper, you should give credit for all except which of the following?
    1. Common knowledge
    2. When using someone else’s words
    3. When using a replication of someone’s chart
    4. Statistical analysis coming from the Department of Labor
13. \_\_\_\_\_“Common knowledge” is which of the following?
    1. Statistical analysis
    2. Pollution levels
    3. Something that is generally known
    4. The current birth rate of third world countries
14. \_\_\_\_\_An example of a generally accepted fact would be which of the following?
    1. An elephant never forgets
    2. Dogs are more loving than cats
    3. Faucet water is bad for you
    4. Water freezes at 32 degrees
15. \_\_\_\_\_An example of a culturally accepted fact would be which of the following?
    1. Europe has a larger population than the United States
    2. The United States celebrates the 4th of July
    3. Columbia produces the largest amount of illegal drugs
    4. The Center for Disease Control has prepared for a zombie apocalypse