**Formatting a Research Paper Using MLA Style**

**Complete the following steps:**

**Apply Basic Formatting**

1. Open the text file named MLA Act\_4.
2. Save this to your student folder as Your Name MLA Activity 4
3. Look at your MLA Notes Organizer. Follow the steps listed under the Apply Basic Formatting Section.
4. Save your changes.

**Format the Quotations**

5. Look at your MLA Notes Organizer. Follow the steps listed under the Format the Quotations section.

1. Quote #1: Locate the 2nd paragraph, on the first page. Find the text that reads as follows: written by Otto Mortimer as this (following this text is a long quote):

a process in which heat produced by humans, such as . . . a lot of it is just cycled back towards the earth’s surface, where we live.

This quote was taken from page 44 of a magazine article written by Otto Mortimer.

1. Quote #2: navigate to page 2 of the report. Find the paragraph that contains the text:

According to a world-renown scientist, Rudolph Mezmer, . . . he claims that (following this text is a quote):

The existing hole in the ozone layer . . . size to be 11 million square miles.

This quote was taken from page 4 of an article written by Rudolph Mezmer.

3. Quote #3: remain on page 2 of the report. Find the paragraph that reads:

In this agreement, countries agreed to (following this text is a quote):

phase out the use of chemicals that erode the ozone layer.

This quote was taken from a book on page 15 and was written by Cyndi Lemur.

1. Quote #4: Navigate to page 3. Find the section that reads:

Physicist, John Montgomery, claims that (following this text is a quote):

the levels of ozone layer erosion chemicals have steadily decreased since the enacting of the Montreal Protocol

This was taken from a page 12 of a book written by John Montgomery.

1. Quote #5: Navigate to page 4. Find the section that reads: According to Mr. Farwell, (following this text is a quote):

In 1995, production of R-12 ceased. It is our intention to phase out the production of R-22 by the year 2020.

This quote was taken from page 78 of a book written by Max Farwell.

1. Save your changes. Read the document and locate the names of books, magazines, or articles within those publications and correctly format them.
2. Navigate to page 3 and correctly label the Ozone chart.

Create a Works Cited Section for this research paper using the resource information below:

1. Spellcheck your document and save changes.
2. Print your document.
3. Submit your document to instructor for grading.

**MAGAZINES**

Magazine name: Discover

Article Title: ITS STILL GROWING

Page numbers of article: 4-7

Author: Rudolph Mezmer

Issue: March 22, 2009

Format: CD-Rom

Magazine name: National Geographic

Article Title: What is the Greenhouse Effect All About?

Page numbers of article: 27, 39, 44-45

Author: Otto Mortimer

Issue: June 5, 2002

Format: Printed version

**BOOKS**

Book name: The Montreal Protocol Explained

Town of publication: Boston

Printed date: 2006

Author: Cyndi Lemur & Dylan Jennings

Format: Printed version

Name of Publisher: Green Publishing

Book name: An Analysis of the Composition of Ozone Depleting Chemicals Town of publication: Chicago

Printed date: 2006

Author: John Gerald Montgomery

Format: Printed version

Name of Publisher: Blastiff Books

Book name: A COMPARISON OF THE MOST DANGEROUS OZONE DEPLETING CHEMICALS Town of publication: New York Printed date: 2004

Author: Max Farwell III

Format: Printed version

Name of Publisher: Only Science Publishing